



APPLICATION FOR EMPLOYMENT

OFFICIAL USE ONLY

DATE RECEIVED:

REVIEWED BY :

COMMENTS:

Handlebar Café, Inc. provides equal employment opportunities to all qualified persons and does not unlawfully discriminate against any person on the basis of race, color, creed, religion, sex, national origin, age, disability marital or veteran status, sexual orientation, or any other legally protected status

Please -

- Complete all items on the application, even if the information is included on your resume.
- Sign and date your application.
- Specify the exact title of the position in which you are interested.
- Type or print all requested information.
- Attach an additional 8 ½ " x 11" sheet of paper to this application if necessary.
- Submit your application to **careers@handlebarcoffee.com**

Position Applying For (circle): Cafe Staff | Barista | Manager | Shift Lead | Other: _____

Location Applying For? (circle): Downtown – Canon Perdido or De La Vina (DLV) Location

NAME	PHONE
ADDRESS	
EMAIL ADDRESS	

Are you legally eligible f or w or k in the U.S.A.?

☐ Yes ☐ No

Have you ever applied to or worked for Handlebar Café, Inc. before?

☐ Yes ☐ No

Are any of your relatives currently working for Handlebar Cafe?

☐ Yes ☐ No

If so, please list:

Minimum Wage requested per hour: \$_____

If applicable, are you available for overtime??

☐ Yes ☐ No

Handlebar Café, Inc. is open nearly every day of the year. Being a member of our team **REQUIRES** that you are available to work on weekends and holidays, which are our busiest days and require our highest staffing levels. Part-time employees must be available a minimum of 4 days per week, for a minimum of 5 consecutive hours each of those 4 days. This does not guarantee that you will receive 20 hours / 4 days of work each week, but you must have availability to be scheduled for a minimum of 20 hours / 4 days each week

- Are You available 4 days per week, every week? ☐ Yes ☐ No
- Are You available to work weekends? ☐ Yes ☐ No
- Are You available to work holidays? ☐ Yes ☐ No
- Are You available to work during school vacations? ☐ Yes ☐ No

	MON	TUES	WED	THUR	FRI	SAT	SUN
SHIFT 1 6A M - 12P M (Canon Perdido)	yes / no	yes / no	yes / no	yes / no	yes / no	yes / no	yes / no
SHIFT 2 11:30am-5pm (Canon Perdido)	yes / no	yes / no	yes / no	yes / no	yes / no	yes / no	yes / no
SHIFT 1 6:30am-1:45pm (DLV Store)	yes / no	yes / no	yes / no	yes / no	yes / no	yes / no	yes / no

Do you have any upcoming availability changes (seasonal jobs, school schedules, traveling plans, etc.)? Please describe in detail:

I agree to all availability terms listed above. I understand that time off requests are not guaranteed. I understand there is a high level of commitment required of all Handlebar Café, Inc. employees, and agree that maintaining 20 hours of work availability per week is a requirement of the job.

Print Name: _____ Sign: _____ Date: _____



EMPLOYMENT HISTORY -- START WITH MOST RECENT

EMPLOYER			
SUPERVISOR NAME AND PHONE			TOTAL LENGTH OF EMPLOYMENT
ADDRESS			SUPERVISOR EMAIL
START DATE	END DATE	POSITION	
RESPONSIBILITIES:			
REASON FOR LEAVING:			

MAY WE CONTACT? ☐ YES ☐ NO

EMPLOYER			
SUPERVISOR NAME AND PHONE			TOTAL LENGTH OF EMPLOYMENT
ADDRESS			SUPERVISOR EMAIL
START DATE	END DATE	POSITION	
RESPONSIBILITIES:			
REASON FOR LEAVING:			

MAY WE CONTACT? ☐ YES ☐ NO

EMPLOYER			
SUPERVISOR NAME AND PHONE			TOTAL LENGTH OF EMPLOYMENT
ADDRESS			SUPERVISOR EMAIL
START DATE	END DATE	POSITION	
RESPONSIBILITIES:			
REASON FOR LEAVING:			

MAY WE CONTACT? ☐ YES ☐ NO

EMPLOYER			
SUPERVISOR NAME AND PHONE			TOTAL LENGTH OF EMPLOYMENT
ADDRESS		SUPERVISOR EMAIL	
START DATE	END DATE	POSITION	
RESPONSIBILITIES:			
REASON FOR LEAVING:			

MAY WE CONTACT? ☐ YES ☐ NO

HAVE YOU EVER BEEN DISCHARGED, OR ASKED TO RESIGN, FROM A POSITION OF EMPLOYMENT? ☐ YES ☐ NO

PLEASE LIST 4 REFERENCES -- NOT FAMILY

NAME	RELATIONSHIP	PHONE & EMAIL
NAME	RELATIONSHIP	PHONE & EMAIL
NAME	RELATIONSHIP	PHONE & EMAIL
NAME	RELATIONSHIP	PHONE & EMAIL

EDUCATION

SCHOOL	DEGREE EARNED	LOCATION
SCHOOL	DEGREE EARNED	LOCATION
SCHOOL	DEGREE EARNED	LOCATION

SPECIAL CERTIFICATIONS OR TRAINING



CALIFORNIA FOOD HANDLER'S PERMIT

A California Food Handler's Permit is required for all food service jobs. To be considered for employment, you must attach your card to your application.

IN ADDITION TO YOUR WORK HISTORY AND EDUCATION, ARE THERE ANY OTHER SKILLS, QUALIFICATIONS, OR EXPERIENCE WE SHOULD CONSIDER?

PLEASE TELL US WHY YOU ARE THE BEST FIT FOR THIS JOB.

WHAT MOTIVATES YOU?

IT'S YOUR DAY OFF. WHAT 3 THINGS ARE YOU GOING TO DO?

I certify that the facts set forth in this application are true, complete, and correct to the best of my knowledge. I understand that any misrepresentations, falsifications, or omissions on this application can be grounds for rejection of my application or if I am employed by this company, for my immediate termination from employment. I authorize Handlebar Café, Inc. to make any necessary inquiries and investigations into my education, military, or employment history. I further authorize, unless otherwise indicated in this application, the release of my information to Handlebar Café, Inc. by any of the schools, services, or employers listed on this application.

SIGNED X	DATE
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IN ADDITION TO THIS APPLICATION, PLEASE ATTACH A TYPED RESUME AND COVER LETTER.

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